

MINUTES OF THE ANNUAL GENERAL MEETING held at 2.00pm in Conference Room A, Portsmouth Civic Offices, on Friday 20 June 2008

Present

Representing Portsmouth City Council

Councillors Lee Mason (Chairman)  
Caroline Scott  
Luke Stubbs  
Jim Fleming

Representing Havant Borough Council

Councillors Victor Pierce-Jones (Vice-Chairman)  
Frank Pearce  
Jackie Branson  
Ken Smith

Representing Hampshire County Council

Councillor Ted Gale MBE

Representing the Advisory Committee

Mr Bob Russell OBE  
Mrs Helen Baldry

In attendance

Captain Nigel Jardine, Harbour Manager  
Mr Stephen Kerr, Clerk to the Board  
Mr Lyall Cairns, Engineer to the Board  
Mrs Katherine Rowberry, Environment Officer

1. **Apologies**  
Apologies for absence were received from Councillors Hanan, Dineage and Wilson-Smith.
2. **Members Declarations of Interest**  
There were no declarations of interest from members.
3. **Appointment of Chairman**  
Councillor Pearce thanked the members for their support during the past three years and stepped down as Chairman. The Clerk sought nominations from the Portsmouth representatives for the position of Chairman. Councillor Stubbs proposed Councillor Mason as Chairman, seconded by Councillor Fleming.  
**RESOLVED** that Councillor Mason be elected Chairman for the next 12 months.
4. **Appointment of Vice-Chairman**  
Nominations were sought from the Havant representatives for the position of Vice-Chairman. Councillor Gale proposed Councillor Pierce-Jones as Vice-Chairman, seconded by Councillor Branson.  
**RESOLVED** that Councillor Pierce-Jones be elected Vice-Chairman for the next 12 months.

5. **Appointment of Joint Working Party**

**RESOLVED** that the Chairman and Vice-Chairman of the Board, Chairman and Vice-Chairman of the Advisory Committee and Councillors Smith, Branson, Stagg and Hugh Mason be appointed to the Joint Working Party.

6. **Appointment of Finance Sub Committee**

**RESOLVED** that the Chairman of the Board, Chairman of the Advisory Committee and Councillors Wilson-Smith, Pearce and Fleming be appointed to the Finance Sub Committee.

7. **Appointment of Planning Sub Committee**

**RESOLVED** that the Chairman and Vice-Chairman of the Board and the Chairman of the Advisory Committee be appointed to the Planning Sub Committee.

8. **Appointment of Staffing Sub Committee**

**RESOLVED** that the Chairman and Vice-Chairman of the Board and the Chairman of the Advisory Committee be appointed to the Staffing Sub Committee.

9. **Appeals Panel**

**RESOLVED** that the Clerk draw upon all members of the Board excluding those appointed to the Staffing Sub Committee on a rota basis, should an Appeals Panel be required.

10. **Minutes of the Board Meeting held on 25 April 2008**

The minutes, as submitted, were considered

(TAKE IN MINUTES)

Min.59 – Councillor Scott enquired if a gift had been purchased for Gower Lloyd. The Harbour Manager confirmed that he had found a gift suitable for engraving with an appropriate message.

**RESOLVED** that the Chairman sign the minutes as a true record of the meeting.

11. **Matters Arising**

All those present noted the amended date for the annual harbour tour.

12. **Minutes of the Advisory Committee meeting held on 12 June 2008**

The minutes of the Advisory Committee, as submitted, were considered

(TAKE IN MINUTES)

Mr Russell advised members that the Advisory Committee had decided to introduce two new Open Meetings to its schedule. It had been agreed that next year's Open Forum would be held in abeyance pending the success of the two new meetings.

Councillor Scott requested that a list of the Advisory Committee's acronyms be drawn up for the benefit of new Board members. Mr Russell agreed to append this to the next set of Advisory Committee minutes.

**RESOLVED** that the minutes be **NOTED**

13. **Harbour Manager's Report**

The Harbour Manager's report, as submitted, was considered  
(TAKE IN REPORT)

Staff – The Harbour Manager was pleased to report that the Board now had a full complement of seasonal staff, which had enabled the Senior Patrol Officer to carry out a number of evening patrols.

Supply of Diesel fuel – The Harbour Manager advised members that the new tag-reading device would now be installed during the first week of July.

Hayling Seafront Masterplan – Mr Russell and Councillor Pearce expressed their concerns over the lack of consultation carried out so far for this proposal. Councillor Branson stated that Havant Councillors were due to be given a presentation on the plan shortly.

**RESOLVED** that the report be **NOTED**

14. **Clerk's Report**

The Clerk's Report, as submitted, was considered  
(TAKE IN REPORT)

Judicial Review - The Clerk advised members that since writing his report he had signed a Consent Order received from the Solicitors acting for the commercial operators. The Order effectively nullifies the Secretary of States previous decision, made in August 2007. The Secretary of State may now decide to call a Public Inquiry to decide the matter. Mr Russell observed that a fall in the income collected from the commercial sector would result in a rise in the precept levied on the two local authorities.

**RESOLVED** that the report be **NOTED**

15. **Planning Sub Committee Decisions**

The report of the Planning Sub Committee, as submitted, was considered  
(TAKE IN REPORT)

The Engineer summarised his report and advised members that the Committee had considered another couple of applications since the report was written. These would be submitted to the next Board meeting. Mr Russell thanked the Harbour Manager for writing to the City Planning Officer regarding the future arrangements for use of the Portsmouth Outdoor Centre and problems associated with the access road to Tudor Sailing Club.

**RESOLVED** that the report be **NOTED**

16. **Environment Officer's Report**

The Environment Officer's report, as submitted, was considered  
(TAKE IN REPORT)

Festival of Walks - The Environment Officer summarised her report and sought comments. Councillor Branson enquired as to the number of

participants on the walk around the harbour. The Environment Officer advised that approximately 18 people took part this year. It is planned to make a couple of changes to the format next year. Councillor Branson stated that shorter walks may appeal to more people. The Environment Officer stated that she would bear this in mind for next year.

Website – Members were advised that all notified discharges by Southern Water were now available to view on the Board's website. Members can also register to receive automatic e.mail updates if required. Councillor Smith expressed his concern over the number of discharges occurring. Mr Russell stated that the Advisory Committee had also voiced their concerns over this issue.

Signage – Councillor Stubbs stated that he had received a number of comments from members of his ward regarding the new signs. Members of the public were finding them hard to read because they were rather dark. The Environment Officer undertook to investigate this problem.

**RESOLVED** that the report be **NOTED**

17. **Pilotage Report**

The Harbour Manager's report, as submitted, was considered  
(TAKE IN REPORT)

The Harbour Manager advised members that the pilot boat service was now being provided by ABP. The change would not have an impact on the operation of the service but should result in a small reduction in the cost of boarding and landing services.

**RESOLVED** that the report be **NOTED**

18. **Unaudited accounts for year ending 31 March 2008**

The Treasurers report, as submitted, was considered  
(TAKE IN REPORT)

In the absence of the Treasurer, the Harbour Manager summarised the report

**RESOLVED** that

- 1) The Board note the Treasurer's report on Income and Expenditure for 2007/08
- 2) The Board adopt the Statutory Accounts and the Annual Return for 2007/08 and authorise the Chairman to sign both on behalf of the Board.

19. **Port Security Regulations**

The Harbour Manager's report, as submitted, was considered  
(TAKE IN REPORT)

The Harbour Manager introduced the proposed regulations and informed members that Langstone Harbour was considered a low risk area, with the two commercial wharves responsible for their own security arrangements. The Harbour Manager would keep members informed of the progress of these proposals.

**RESOLVED** that the report be **NOTED**

20. **Draft Marine Navigation Bill**

The Harbour Manager's report, as submitted, was considered  
(TAKE IN REPORT)

The Harbour Manager advised members that he had been consulted on the proposed Marine Navigation Bill. Among other measures, the proposed bill aims to give harbour authorities powers to issue General Directions. Mr Russell stated that there are some concerns over this proposal as General Directions do not require the same consultation process as new Byelaw powers. The Harbour Manager will keep the Board informed of the progress of the Bill.

**RESOLVED** that the report be **NOTED**

21. **Dates and Venue for Meetings - 2009**

The agenda item, as submitted, was considered  
(TAKE IN AGENDA ITEM 21)

The dates and venues for Board meetings in 2009 were **NOTED**.

22. **Confidential item**

There were no members of the public or press present at the meeting for consideration of the confidential item.

There being no further business the meeting closed at 3.05pm

Chairman